

Committee name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Month/Goal(s)** | **Outcome** |
| **June**   * Establish annual goals * Set timeline for reviewing/revising committee charge |  |
| **August** |  |
| **September:** |  |
| **October:** |  |
| **November:**   * Conduct mid-year review of goals |  |
| **December:** |  |
| **January:** |  |
| **February:** |  |
| **March:** |  |
| **April:** |  |
| **May:** |  |