

Committee name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Committee Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Month/Goal(s)** | **Outcome** |
| **June*** Establish annual goals
* Set timeline for reviewing/revising committee charge
 |  |
| **August** |  |
| **September:** |  |
| **October:** |  |
| **November:*** Conduct mid-year review of goals
 |  |
| **December:** |  |
| **January:** |  |
| **February:** |  |
| **March:** |  |
| **April:** |  |
| **May:** |  |